

B3-13/4-SR	<p style="text-align: center;">PALACKÝ UNIVERSITY IN OLOMOUC DIRECTIVE OF THE RECTOR OF UP</p>	B3-13/4-SR
<p>AMENDMENT No. 3 to UP Rector's Directive No. B3-11/3, The Issue of Documents Proving the Completion of Study, of Lifelong Education Programs, and of the Rigorosum Procedure at Palacký University in Olomouc</p>		
Contents:	<p>The present amendment adds further models of documents proving the completion of study and rigorosum procedure to UP Rector's Directive No. B3-11/3, The Issue of Documents Proving the Completion of Study, of Lifelong Education Programs, and of the Rigorosum Procedure at Palacký University in Olomouc.</p>	
Drafted by:	<p>Vice-Rector for Communication and Further Education</p>	
<p>Date the directive comes into force: 15 July 2013 Date the directive comes into effect: 17 July 2013</p>		

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AMENDMENT No. 3
to UP Rector's Directive No. B3-11/3, The Issue of Documents Proving
the Completion of Study, of Lifelong Education Programs, and of the
Rigorosum Procedure at Palacký University in Olomouc

I. Introductory Provisions

In connection with the need to extend UP Rector's Directive No. B3-11/3-SR, The Issue of Documents Proving the Completion of Study, of Lifelong Education Programs, and of the Rigorosum Procedure at Palacký University in Olomouc, and add new models of documents proving completion of study and rigorosum procedure, **I issue** the present Amendment No. 3 to the above-mentioned Rector's Directive, which adds thereto Appendices Nos. 29, 30, 31, 32, 33, and 34.

II. Subject-matter

The present Amendment No. 3 adds to the above-mentioned UP Rector's Directive Appendices Nos. 29, 30, 31, 32, 33, and 34.

III. Final Provisions

1. The present amendment comes into force once it has been signed by the Rector of UP, and into effect upon its publication on the official notice board, i.e. two days after it comes into force.

In Olomouc on 15 July 2013

prof. RNDr. Miroslav Mašláň, CSc., in his own hand
Rector of UP

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC



Accreditation Number of the Ministry of Labour and Social Affairs granted to
an educational institution in accordance with Section 117a of Act No. 108/2006
Sb., on Social Services, as amended:

CERTIFICATE

(No.)

of completion of an accredited education program

“NAME OF EDUCATION PROGRAM”

Accreditation number of the education program:

Comprising hours of tuition

Date:

Academic degree, first name and surname

(day, month, year)

In Olomouc on (day, month, and year)

.....
Name, surname, academic degrees
Rector of Palacký University in Olomouc

.....
L. S. Name, surname, academic degrees
President of the Examination Board / Lecturer

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC



Accreditation Number of the Ministry of Labour and Social Affairs granted to
an educational institution in accordance with Section 117a of Act No. 108/2006
Sb., on Social Services, as amended: **AK/1-01/2013**

CERTIFICATE

No. C/RUP/92MPSVWMPSV1/13/002

of completion of an accredited education program

“WRITTEN COMMUNICATION”

Accreditation number of the education program: AK/5-05/2013

Comprising 40 hours of tuition

Date: 15 May 2013 to 20 May 2013

Mgr. Iva Pospíšilová

born on 6 December 1985

In Olomouc on 15 November 2013

.....
prof. RNDr. Miroslav Mašláň, CSc.
Rector of Palacký University in Olomouc

.....
L. S. Mgr. Eva Stránská, Ph.D.
President of the Examination Board / Lecturer

Accreditation Number: accreditation number

Reference Number: reference number

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC



in accordance with Section 19 (3) of Act No. 312/2002 Sb., on the civil servants of territorial self-governing units and on the amendment to other acts, issues the present

CERTIFICATE

Academic degree, first name and surname

born on ... (date, month and year) in (place of birth – municipality)

has completed an education program for initial education

“NAME OF EDUCATION PROGRAM”

Accreditation number of the education program:

Comprising hours of tuition

In Olomouc on (day, month, and year)

.....
Name, surname, academic degrees
Rector

L. S.

.....
Name, surname, academic degrees
Dean, Head of Further Education Department

Accreditation Number: accreditation number

Reference Number: reference number

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLMOUC



in accordance with Section 20 (4) of Act No. 312/2002 Sb., on the civil servants of territorial self-governing units and on the amendment to other acts, issues the present

CERTIFICATE

Academic degree, first name and surname

born on ... (date, month and year) in (place of birth – municipality)

has completed an education program for continuing education

“NAME OF EDUCATION PROGRAM”

Accreditation number of the education program:

Comprising hours of tuition

In Olomouc on (day, month, and year)

.....
Name, surname, academic degrees
Rector

L. S.

.....
Name, surname, academic degrees
Dean, Head of Further Education Department

Accreditation Number: accreditation number

Reference Number: reference number

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC



in accordance with Section 27 (1) of Act No. 312/2002 Sb., on the civil servants of territorial self-governing units and amendment to other acts, issues the present

CERTIFICATE

Academic degree, first name and surname

born on ... (date, month and year) in (place of birth – municipality)

has completed an education program for senior civil servants and heads of public authorities
- general part/special part/ both general and special parts

“NAME OF EDUCATION PROGRAM”

Accreditation number of the education program:

Comprising hours of tuition

In Olomouc on (day, month, and year)

.....
Name, surname, academic degrees
Rector

L. S.

.....
Name, surname, academic degrees
Dean, Head of Further Education Department

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC



in accordance with Section 19 (3) of Act No. 312/2002 Sb., on the civil servants of territorial self-governing units and on the amendment to other acts, issues the present

CERTIFICATE

Mgr. Iva Pospíšilová
born on 6 December 1985 in Opava

has completed an education program for initial education
has completed an education program for continuing education
has completed an education program for senior civil servants and heads of public authorities
- general part/special part/ both general and special parts

“WRITTEN COMMUNICATION”

Accreditation number of the education program: MV001/UP
Comprising 40 hours of tuition

In Olomouc on 15 November 2013

.....
prof. RNDr. Miroslav Mašláň, CSc.
Rector of Palacký University in Olomouc

L. S.

.....
PhDr. Jiří Pospíšil, Ph.D.
Head of Further Education Department

CZECH REPUBLIC

PALACKÝ UNIVERSITY IN OLOMOUC

Křížkovského 511/8, Olomouc, Postcode: CZ-771 47, Czech Republic



Education program accredited by the Ministry of Education, Youth and Sports on
under Reg. No.:

Ref. No.: reference number

**CERTIFICATE
OF RETRAINING**

after successful completion of a retraining program under Ministry of Education, Youth and Sports Decree No. 176/2009 Sb., which defines the requirements for applications for the accreditation of education programs, the organization of education in retraining centers, and the completion of such education.

Academic degree, first name and surname

born on ... (date, month and year) in (place of birth – municipality)

has completed the following retraining program: **Name of the retraining program**
for the following occupation: **Name of occupation**

The education program was held from to

The theoretical part comprised hours of tuition

The practical part comprised hours of tuition

The education program consisted of the following subjects (thematic units):

XXXXXXXXXXXXXX

xx hours of tuition

XXXXXXXXXXXXXX

xx hours of tuition

XXXXXXXXXXXXXX

xx hours of tuition

XXXXXXXXXXXXXX

xx hours of tuition

XXXXXXXXXXXXXX

xx hours of tuition

XXXXXXXXXXXXXX

xx hours of tuition

The above-mentioned person passed the final examination on

In Olomouc on (day, month, and year)

.....
Name, surname, academic degrees
Rector of Palacký University in Olomouc

L. S.

.....
Name, surname, academic degrees
President of the Examination Board

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC
Křížkovského 511/8, Olomouc, Postcode: CZ-771 47, Czech Republic



Education program accredited by the Ministry of Education, Youth and Sports on 20 February
2012 under Reg. No.: 39 740/11-24/1014

No.: C/RUP/9301W001/12/0001

**CERTIFICATE
OF RETRAINING**

after successful completion of a retraining program under Ministry of Education, Youth and
Sports Decree No. 176/2009 Sb., which defines the requirements for applications for the
accreditation of education programs, the organization of education in retraining centers, and
the completion of such education.

Mgr. Iva Pospíšilová
born on 6 December 1985 in Opava

has completed the following retraining program: **Business Fundamentals**
for the following occupation: **Business Fundamentals**
The education program was held from 29 October 2012 to 19 November 2012.
The theoretical part comprised 48 hours of tuition
The practical part comprised 0 hours of tuition

The education program consisted of the following subjects (thematic units):

Legal Aspects of Founding a Business	8 hours of tuition
Economic Aspects of Founding a Business	8 hours of tuition
Banks and Entrepreneurs – Financial Literacy Fundamentals	8 hours of tuition
Marketing Fundamentals	8 hours of tuition
Psychology of Doing Business	8 hours of tuition
Using IT in Business	8 hours of tuition

The above-mentioned person passed the final examination on 19 November 2012.

In Olomouc on 25 November 2012

.....
prof. RNDr. Miroslav Mašláň, CSc.
Rector of Palacký University in Olomouc

L. S.

.....
Mgr. Eva Stránská, Ph.D.
President of the Examination Board

CZECH REPUBLIC

PALACKÝ UNIVERSITY IN OLOMOUC

Křížkovského 511/8, Olomouc, Postcode: CZ-771 47, Czech Republic



Study program accredited by the Ministry of Education, Youth and Sports on under
Reg. No.:

Ref. No.: reference number

**CERTIFICATE
OF RETRAINING**

after successful completion of a retraining program implemented in accordance with Section
108 (2) (c) of Act No. 435/2004 Sb., on employment, as amended, by a university having an
accredited program of study under a special legal regulation.

Academic degree, first name and surname

born on ... (date, month and year) in (place of birth – municipality)

has completed the following retraining program: **Name of the retraining program**

for the following occupation: **Name of occupation**

The education program was held from to

The theoretical part comprised hours of tuition

The practical part comprised hours of tuition

The education program consisted of the following subjects (thematic units):

XXXXXXXXXXXXX	xx hours of tuition
XXXXXXXXXXXXX	xx hours of tuition
XXXXXXXXXXXXX	xx hours of tuition
XXXXXXXXXXXXX	xx hours of tuition
XXXXXXXXXXXXX	xx hours of tuition

The above-mentioned person passed the final examination on

In Olomouc on (day, month, and year)

.....
Name, surname, academic degrees
Rector of Palacký University in Olomouc

L. S.

.....
Name, surname, academic degrees
President of the Examination Board

CZECH REPUBLIC
PALACKÝ UNIVERSITY IN OLOMOUC
Křížkovského 511/8, Olomouc, Postcode: CZ-771 47, Czech Republic



Study program accredited by the Ministry of Education, Youth and Sports on 20 February
under Reg. No.: 38744/11-28/1085

Ref. No.: C/RUP/9301W005/13/0001

**CERTIFICATE
OF RETRAINING**

after successful completion of a retraining program implemented in accordance with Section
108 (2) (c) of Act No. 435/2004 Sb., on employment, as amended, by a university having an
accredited program of study under a special legal regulation.

Mgr. Iva Pospíšilová

born on 6 December 1985 in Opava

has completed the following retraining program: **Information Technology Coordinator**
for the following occupation: **Information Technology Coordinator**

The education program was held from 8 May 2013 to 20 May 2013.

The theoretical part comprised 202 hours of tuition

The practical part comprised 0 hours of tuition

The education program consisted of the following subjects (thematic units):

Legal Aspects of Founding a Business	8 hours of tuition
Economic Aspects of Founding a Business	8 hours of tuition
Banks and Entrepreneurs – Financial Literacy Fundamentals	8 hours of tuition
Marketing Fundamentals	8 hours of tuition
Psychology of Doing Business	8 hours of tuition

The above-mentioned person passed the final examination on 25 May 2013.

In Olomouc on 30 May 2013

.....
prof. RNDr. Miroslav Mašláň, CSc.
Rector of Palacký University in Olomouc

L. S.

.....
PhDr. Jiří Pospíšil, Ph.D.
President of the Examination Board